

STATE OF WEST VIRGINIA



WEST VIRGINIA DIVISION OF LABOR
CAPITOL COMPLEX, BUILDING 6, ROOM 749-B, CHARLESTON, WEST VIRGINIA 25305
304-558-7890

AGE CERTIFICATE FOR A 16 OR 17 YEAR OLD MINOR

Revised July 1, 2015

Authorized by W. Va. Code §§21-6-3 and 21-6-5

I, _____, am the Superintendent of Schools
Printed Name of Superintendent of Schools or Appointed Person

the individual appointed in writing by the Superintendent of Schools for _____

County. I have received a written request from _____
Name and Address of the Minor's Prospective Employer

_____ for evidence of _____'s age.
Name of Minor

The minor's prospective employer is engaged in _____
Description of the Employer's Business

and has described the minor's intended work as follows: _____
Description of the Minor's Work

I have reviewed the following proof of _____'s age:
Name of Minor

certified birth certificate certified copy or transcript of birth certificate.

Pursuant to the proof of the minor's age, I certify that _____
Name of Minor Child

is _____ old, and was born on _____ in _____,

Date of Birth

Minor's Town or City of Birth

Minor's State of Birth

Printed Name of Minor

Signature of Minor

Signature of Superintendent of Schools or Appointed Person

Date

Address, Telephone Number, and Email Address of the Superintendent of Schools or Appointed Person

Original retained by the Superintendent of Schools or Appointed Person.

- Copies mailed to WV Division of Labor, the Minor's Parent or Legal Guardian, and the Minor's Employer.